

Name + Surname

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EDUCATION

University Name

Subject e.g. BSc Economics

- Expected First

Location (e.g. "Coventry, UK")

Date (e.g. Oct 2019 – Jul 2022)

Secondary School

- **A-Levels:** Subject 1 (Grade);... e.g. "History (A); English Literature (A)..."

- **10 GCSEs:** Grades listed e.g. one 9, two 8s, seven 7s or 3 A*, 7 As (depending on grade system)

Location

Date

WORK EXPERIENCE

Company Name 1

Summer Intern

- 1-3 bullets explaining the impact you had during the experience e.g. see the 2 formats below
- I achieved [A], by doing [B], as measured by [C]
- Achieved; impact

Location (e.g. "Remote")

Date

Company Name 2

Spring Intern

- 1-3 bullets explaining the impact you had during the experience

Location

Date

Accountancy Firms

Insight Weeks

- **[Insight week 1]** Line showing how you made an impact + quantify if possible
- **[Insight Week 2]** Line showing how you made an impact + quantify if possible

Location

Date

LEADERSHIP ACHIEVEMENTS

Society 1

Position

- 1-3 bullets explaining the impact you had during the experience

Location

Date

Society 2

Position

- 1-3 bullets explaining the impact you had during the experience

Location

Date

Extracurricular 1

Position

- 1-3 bullets explaining the impact you had during the experience

Location

Date

AWARDS AND SKILLS

Extra-curricular competition: Awarded best "..." (500+ entries)

Technical: E.g. Advanced Excel (Coursera course by Macquarie University)

Languages: English (native), French (intermediate)

ACTIVITIES AND INTERESTS

E.g. Public speaking: TED talk....; Badminton: Won [Region] Doubles Tournament; Running: Raised £x for Mind UK by running y km in under 2.5hrs.